Longs Peak Water District

9875 Vermillion Road ~ Longmont, CO 80504 ~ (303)776-3847 ~ www.lpwd.org

AGENDA
ORDER OF BUSINESS
MARCH 26TH, 2025, AT 9:00 A.M.
MEETING AT THE ADMINISTRATION OFFICES OF:
LONGS PEAK WATER DISTRICT
9875 VERMILLION ROAD, LONGMONT, CO 80504

1. CALL TO ORDER
2. ROLL CALL OF DIRECTORS
3. APPROVAL OR AMENDMENT OF AGENDA
4. ACTION ON MINUTES OF THE REGULAR MEETING, FEBRUARY 20TH, 2025
5. PUBLIC COMMENTS
6. TAP APPROVALS
7. UNFINISHED BUSINESS
   - 7.1 Election Update
   - 7.2 S.E. Pipeline Update
   - 7.3 Mead – Library and Fire Station Update
   - 7.4 SVVSD PK-8 Main Line Extension Agreement
   - 7.5 County Line Storage Update
   - 7.6 Easement Abandonment Update
   - 7.7 LPWD-LTWD IGA
   - 7.8 LTWD Wholesale Rates and Comparison
8. MANAGERS REPORT
   - 8.1 AG Producer Participation for 2025
   - 8.2 Rise Broadband Lease Discussion
   - 8.3 Staff Update
9. COMMITTEE REPORTS
10. NEW BUSINESS
11. APPROVAL OF FINANCIAL STATEMENTS
12. DIRECTORS COMMENTS
13. ADJOURNMENT

LONGS PEAK WATER DISTRICT
Profit & Loss Budget Performance
February 2025

17% of Year	Current Actual	YTD Actual	Percentage	Annual Budget
Income				
30100 · Water Sales	70,229.43	161,889.11	10.45	1,548,445.00
30200 · Brown-Water System Revenue	0.00	12.88	0.02	75,000.00
34000 · Transfer Fees	94.61	294.61	9.82	3,000.00
34500 · Penalties	70.00	876.60	12.52	7,000.00
34600 · Backflow Device Testing Revenue	0.00	0.00	0.00	8,000.00
37000 · Other Revenue	4,837.76	4,837.76	120.94	4,000.00
70002 · Customer Water Rental Income	325.00	5,720.00	0.00	0.00
70003 · Cash-in-lieu of C-BT	955,500.00	955,500.00	0.00	0.00
70100 · Customer Tap Fees	194,000.00	194,000.00	0.00	0.00
70400 · Fire Hydrant Fee	10,000.00	10,000.00	400.00	2,500.00
72000 · Interest Income	17,257.69	34,840.26	23.23	150,000.00
72050 · Lease Income	4,437.86	8,875.72	11.99	74,000.00
78000 · Gain or Loss on Sale of Asset	90,000.00	90,000.00	0.00	0.00
Total Income	1,346,752.35	1,466,846.94	588.98	1,871,945.00
Expense				
40100 · Raw Water Assessments	80,909.70	96,543.31	80.45	120,000.00
40300 · Cost of Treated Water-LTWD	12,492.82	21,432.63	7.03	305,000.00
40500 · Education Expense	0.00	500.00	20.00	2,500.00
40600 · Engineering Expense	0.00	3,480.00	0.00	0.00
41000 · Vehicle Operations	2,329.21	3,529.40	10.08	35,000.00
42000 · Insurance - Health	3,056.79	9,677.07	25.47	38,000.00
42100 · Insurance - Work Comp	0.00	1,073.00	10.73	10,000.00
43100 · Payroll Taxes - FICA	477.24	969.11	14.68	6,600.00
43200 · Payroll Taxes - CUTA	65.83	358.87	23.92	1,500.00
43300 · PERA - All Staff	4,874.40	9,893.10	13.84	71,500.00
43400 · On-Call 401K Contribution O&M	420.00	840.00	15.38	5,460.00
43500 · Employee Defined Benefit	800.00	1,600.00	15.38	10,400.00
45000 · Repairs - Equipment	0.00	0.00	0.00	2,000.00
45100 · Repairs - Plant	0.00	0.00	0.00	10,000.00
45200 · Repairs - Plant-Distrib.	255.00	9,005.00	30.02	30,000.00
46000 · Salaries - All Staff	32,912.77	66,834.98	13.37	500,000.00
46500 · Sludge Hauling	0.00	0.00	0.00	3,000.00
47000 · Supplies - Plant - Trmt.	2,439.40	12,451.33	20.75	60,000.00
47100 · Supplies - Plant - Distrib.	957.55	3,344.38	9.56	35,000.00
47300 · Building Maintenance	300.00	600.00	8.00	7,500.00
47500 · Safety Training & Equip.	703.84	838.21	83.82	1,000.00
48000 · Utilities Expense	4,736.91	9,309.36	14.32	65,000.00
48100 · BWS Operating Expenses	188.76	709.11	7.09	10,000.00
49000 · Water Tests	707.50	1,230.50	17.58	7,000.00
50100 · Accounting/Audit Exp.	0.00	0.00	0.00	26,000.00

LONGS PEAK WATER DISTRICT
Profit & Loss Budget Performance
February 2025

17% of Year	Current Actual	YTD Actual	Percentage	Annual Budget
50800 · Credit Card Fees	1,354.68	2,502.48	19.25	13,000.00
51000 · Directors' Fees	400.00	700.00	11.67	6,000.00
51500 · Dues & Subscriptions	1,129.99	2,507.37	40.44	6,200.00
51600 · Education/Conferences	0.00	0.00	0.00	2,000.00
51700 · Election Expenses	190.00	190.00	3.80	5,000.00
52100 · Insurance - Liability	0.00	0.00	0.00	40,000.00
52700 · Legal Expense	684.61	802.61	12.35	6,500.00
52800 · Postage	632.04	2,123.10	21.23	10,000.00
52900 · Miscellaneous Expense	0.00	770.16	5.50	14,000.00
55100 · Software Maint Contracts	19.99	2,910.68	21.56	13,500.00
55200 · Information Technology	562.80	2,103.10	30.04	7,000.00
57000 · Supplies - Office	1,385.48	2,223.65	29.65	7,500.00
58000 · Newsletter/Web Site	0.00	550.00	27.50	2,000.00
59000 · Telephone Expense	288.14	1,420.23	9.47	15,000.00
86010 · Treated Storage Tank	0.00	0.00	0.00	50,000.00
86012 · Southeast Pipeline	1,395.00	4,442.00	0.15	3,000,000.00
86200 · Plant Systems-Other Than Contr	0.00	0.00	0.00	50,000.00
86203 · Laboratory Improvements	0.00	0.00	0.00	5,000.00
86204 · Building Maint & Improvements	0.00	0.00	0.00	10,000.00
87001 · Computer Equipment	0.00	1,012.86	20.26	5,000.00
87003 · Office Equipment, Furniture	0.00	0.00	0.00	5,000.00
87008 · Map Update	3,200.00	3,200.00	32.00	10,000.00
88003 · Tank Repairs	0.00	0.00	0.00	5,000.00
88005 · Vehicle Equipment	0.00	0.00	0.00	2,000.00
89301 · Domestic Tap Installation Exp	0.00	0.00	0.00	5,000.00
89305 · Tap Installation-Subcontract	0.00	0.00	0.00	5,000.00
89308 · GIS of Distribution System	0.00	0.00	0.00	15,000.00
89701 · Safety Equipment	0.00	0.00	0.00	2,000.00
89802 · Distribution System Improvement	0.00	0.00	0.00	10,000.00
89802.6 · Lead Service Line Inventory	0.00	0.00	0.00	25,000.00
Total Expense	159,870.45	281,677.60	5.98	4,714,160.00
	1,186,881.90	1,185,169.34	-41.70	-2,842,215.00

LONGS PEAK WATER DISTRICT
Balance Sheet
As of February 28, 2025

	Jan 31, 25	Feb 28, 25
ASSETS		
Current Assets		
Checking/Savings		
10100 · 1st Bank MAIN ACCT	236,656.36	382,789.55
Total Checking/Savings	236,656.36	382,789.55
Other Current Assets		
10700 · Petty Cash	200.00	200.00
11300 · COLO Trust Lease Income Account	427,937.76	434,016.57
11700 · CO Trust Depr I Distribution	3,397,313.62	4,425,996.25
11800 · CO Trust Depr II Treatment	853,647.64	856,581.75
Total Other Current Assets	4,679,099.02	5,716,794.57
Total Current Assets	4,915,755.38	6,099,584.12
TOTAL ASSETS	**4,915,755.38**	**6,099,584.12**

Number of Residential Taps	1289	
Number of Fire Sprinkler Taps	22	
3" Meters	3	
6" Fire Taps	3	
Base Fee- No Meter	13	
Number of Irrigation Taps	221	
Gallonages:		million gallons
LT Water...N83rd		1.528
LT Water...Mead Crossing		1.94
Kugel Plant		9.592
Total Gallonage:		13.06
Meter Gallons Billed:		9.446
Difference		3.614

Previous Month

Gallonages:	million gallons
LT Water...N83rd	2.2
LT Water...Mead Crossing	1.811
Kugel Plant	8.468
Total Gallonage:	12.479
Meter Gallons Billed:	8.968
Difference	3.511

LONGS PEAK WATER DISTRICT
Check Detail
February 2025

Num	Date	Name	Account	Paid Amount
4025	**02/04/2025**	**Ace Hardware**	**10100 · 1st Bank MAIN ACCT**	
	02/04/2025		47100 · Supplies - Plant - Distrib.	-194.43
TOTAL				-194.43
4026	**02/04/2025**	**American Water Works Association**	**10100 · 1st Bank MAIN ACCT**	
SO2100...	02/04/2025		51500 · Dues & Subscriptions	-431.00
TOTAL				-431.00
4030	**02/10/2025**	**AQUEOUS SOLUTION, INC.**	**10100 · 1st Bank MAIN ACCT**	
	02/10/2025		47000 · Supplies - Plant - Trmt.	-1,243.40
TOTAL				-1,243.40
4039	**02/24/2025**	**AQUEOUS SOLUTION, INC.**	**10100 · 1st Bank MAIN ACCT**	
	02/24/2025		47000 · Supplies - Plant - Trmt.	-1,196.00
TOTAL				-1,196.00
4040	**02/24/2025**	**Boulder Business Products**	**10100 · 1st Bank MAIN ACCT**	
	02/24/2025		57000 · Supplies - Office	-1,385.48
TOTAL				-1,385.48
4041	**02/24/2025**	**CITY OF LONGMONT**	**10100 · 1st Bank MAIN ACCT**	
	02/24/2025		49000 · Water Tests	-67.50
TOTAL				-67.50
4031	**02/10/2025**	**COLORADO ANALYTICAL**	**10100 · 1st Bank MAIN ACCT**	
	02/10/2025		49000 · Water Tests	-640.00
TOTAL				-640.00
E-pay	**02/10/2025**	**COLORADO DEPT OF REVENUE**	**10100 · 1st Bank MAIN ACCT**	
			21300 · SWT Payable	-557.00
TOTAL				-557.00
E-pay	**02/24/2025**	**COLORADO DEPT OF REVENUE**	**10100 · 1st Bank MAIN ACCT**	
			21300 · SWT Payable	-631.00
TOTAL				-631.00
ACH	**02/19/2025**	**CONOCO**	**10100 · 1st Bank MAIN ACCT**	
	02/19/2025		41000 · Vehicle Operations	-1,953.75
TOTAL				-1,953.75

LONGS PEAK WATER DISTRICT
Check Detail
February 2025

Num	Date	Name	Account	Paid Amount
ACH	02/24/2025	CONOCO	10100 · 1st Bank MAIN ACCT	
	02/24/2025		41000 · Vehicle Operations	-214.10
TOTAL				-214.10
4027	02/04/2025	CPS Distributors	10100 · 1st Bank MAIN ACCT	
	02/04/2025		47100 · Supplies - Plant - Distrib.	-27.46
TOTAL				-27.46
4036	02/19/2025	Dave Asbury	10100 · 1st Bank MAIN ACCT	
	02/19/2025		51000 · Directors' Fees	-100.00
TOTAL				-100.00
4042	02/24/2025	ELEMENT ENGINEERING, LLC	10100 · 1st Bank MAIN ACCT	
	02/24/2025		87008 · Map Update	-3,200.00
			86012 · Southeast Pipeline	-1,395.00
TOTAL				-4,595.00
4043	02/24/2025	FORTILINE	10100 · 1st Bank MAIN ACCT	
	02/24/2025		47100 · Supplies - Plant - Distrib.	-472.76
TOTAL				-472.76
	02/10/2025	ING	10100 · 1st Bank MAIN ACCT	
			43400 · On-Call 401K Contributi...	-210.00
			43500 · Employee Defined Ben...	-100.00
			20800 · 401 (k) Payable	-580.00
TOTAL				-890.00
	02/24/2025	ING	10100 · 1st Bank MAIN ACCT	
			43400 · On-Call 401K Contributi...	-210.00
			43500 · Employee Defined Ben...	-100.00
			20800 · 401 (k) Payable	-580.00
TOTAL				-890.00
4034	02/18/2025	J.L SERVICES, LLC	10100 · 1st Bank MAIN ACCT	
			47300 · Building Maintenance	-300.00
TOTAL				-300.00
4035	02/19/2025	Joe Docheff	10100 · 1st Bank MAIN ACCT	
			51000 · Directors' Fees	-100.00
TOTAL				-100.00
ACH	02/24/2025	JOHN DEERE FINANCIAL/MURDOCH'S	10100 · 1st Bank MAIN ACCT	

LONGS PEAK WATER DISTRICT
Check Detail
February 2025

Num	Date	Name	Account	Paid Amount
	02/24/2025		47500 · Safety Training & Equip.	-703.84
TOTAL				-703.84
ACH	02/10/2025	Kaden Mosbacher	10100 · 1st Bank MAIN ACCT	
	02/12/2025		43500 · Employee Defined Ben...	-100.00
TOTAL				-100.00
ACH	02/25/2025	Kaden Mosbacher	10100 · 1st Bank MAIN ACCT	
	02/25/2025		43500 · Employee Defined Ben...	-100.00
TOTAL				-100.00
ACH	02/10/2025	Kathleen Edmondson	10100 · 1st Bank MAIN ACCT	
	02/12/2025		43500 · Employee Defined Ben...	-100.00
TOTAL				-100.00
ACH	02/25/2025	Kathleen Edmondson	10100 · 1st Bank MAIN ACCT	
	02/25/2025		43500 · Employee Defined Ben...	-100.00
TOTAL				-100.00
4045	02/24/2025	LOWER OLIGARCHY DITCH COMPANY	10100 · 1st Bank MAIN ACCT	
	02/24/2025		40100 · Raw Water Assessments	-1,170.00
TOTAL				-1,170.00
4028	02/04/2025	NORTHERN COLORADO WATER CONS DI...	10100 · 1st Bank MAIN ACCT	
	02/04/2025		40100 · Raw Water Assessments	-78,221.70
TOTAL				-78,221.70
4046	02/24/2025	OLIGARCHY IRRIGATION COMPANY	10100 · 1st Bank MAIN ACCT	
	02/24/2025		40100 · Raw Water Assessments	-1,518.00
TOTAL				-1,518.00
	02/10/2025	PERA	10100 · 1st Bank MAIN ACCT	
			20900 · PERA Payable	-1,481.07
			20900 · PERA Payable	-2,437.19
TOTAL				-3,918.26
	02/24/2025	PERA	10100 · 1st Bank MAIN ACCT	
			20900 · PERA Payable	-1,481.07
			20900 · PERA Payable	-2,437.19
TOTAL				-3,918.26
ACH	02/24/2025	Postmaster	10100 · 1st Bank MAIN ACCT	

LONGS PEAK WATER DISTRICT
Check Detail
February 2025

Num	Date	Name	Account	Paid Amount
	02/24/2025		52800 · Postage	-632.04
TOTAL				-632.04
4032	**02/10/2025**	**PRAIRIE MOUNTAIN PUBLISHING**	**10100 · 1st Bank MAIN ACCT**	
	02/10/2025		52700 · Legal Expense	-115.81
TOTAL				-115.81
	02/11/2025	**QuickBooks Payroll Service**	**10100 · 1st Bank MAIN ACCT**	
		QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-11,387.44
TOTAL				-11,387.44
	02/25/2025	**QuickBooks Payroll Service**	**10100 · 1st Bank MAIN ACCT**	
		QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-11,087.44
TOTAL				-11,087.44
ACH	**02/10/2025**	**RON SCHLATTER**	**10100 · 1st Bank MAIN ACCT**	
	02/12/2025		43500 · Employee Defined Ben...	-100.00
TOTAL				-100.00
ACH	**02/25/2025**	**RON SCHLATTER**	**10100 · 1st Bank MAIN ACCT**	
	02/25/2025		43500 · Employee Defined Ben...	-100.00
TOTAL				-100.00
4033	**02/10/2025**	**STRATUS INFORMATION SYSTEMS**	**10100 · 1st Bank MAIN ACCT**	
	02/10/2025		55200 · Information Technology	-562.80
TOTAL				-562.80
4047	**02/24/2025**	**TIMBER LINE ELECTRIC & CONTROL**	**10100 · 1st Bank MAIN ACCT**	
	02/24/2025		45200 · Repairs - Plant-Distrib.	-255.00
TOTAL				-255.00
4029	**02/04/2025**	**UNCC**	**10100 · 1st Bank MAIN ACCT**	
	02/04/2025		47100 · Supplies - Plant - Distrib.	-158.14
TOTAL				-158.14
ACH	**02/24/2025**	**United Healthcare**	**10100 · 1st Bank MAIN ACCT**	
	02/24/2025		42000 · Insurance - Health	-3,056.79
TOTAL				-3,056.79
E-pay	**02/10/2025**	**United States Treasury**	**10100 · 1st Bank MAIN ACCT**	

LONGS PEAK WATER DISTRICT
Check Detail
February 2025

Num	Date	Name	Account	Paid Amount
			21200 · FWT Payable	-2,212.25
			21100 · FICA Payable	-238.62
			21100 · FICA Payable	-238.62
TOTAL				-2,689.49
E-pay	**02/24/2025**	**United States Treasury**	**10100 · 1st Bank MAIN ACCT**	
			21200 · FWT Payable	-2,438.26
			21100 · FICA Payable	-238.62
			21100 · FICA Payable	-238.62
TOTAL				-2,915.50
4037	**02/19/2025**	**Van Rollo**	**10100 · 1st Bank MAIN ACCT**	
	02/19/2025		51000 · Directors' Fees	-100.00
TOTAL				-100.00
4038	**02/19/2025**	**Virginia Guderjahn**	**10100 · 1st Bank MAIN ACCT**	
	02/19/2025		51000 · Directors' Fees	-100.00
TOTAL				-100.00
ACH	**02/25/2025**	**XCEL ENERGY**	**10100 · 1st Bank MAIN ACCT**	
	02/10/2025		48000 · Utilities Expense	-1,231.78
TOTAL				-1,231.78
ACH	**02/04/2025**	**XPRESS BILL PAY**	**10100 · 1st Bank MAIN ACCT**	
	02/04/2025		50800 · Credit Card Fees	-917.65
TOTAL				-917.65
ACH	**02/25/2025**	**XPRESS BILL PAY**	**10100 · 1st Bank MAIN ACCT**	
	02/04/2025		50800 · Credit Card Fees	-437.03
TOTAL				-437.03

LONGS PEAK WATER DISTRICT
Payroll Summary
February 2025

	Colter W Thompson	Gary S Allen	Kaden G Mosbacher	Kathleen D. Edmondson	Ronald E Schlatter III	TOTAL
Employee Wages, Taxes and Adjustments						
Gross Pay						
Salary	0.00	11,746.76	0.00	0.00	0.00	11,746.76
Holiday	0.00	0.00	0.00	0.00	0.00	0.00
Overtime	0.00	0.00	0.00	0.00	0.00	0.00
Regular	5,776.00	0.00	4,320.00	0.00	6,323.20	16,419.20
Regular Admin	0.00	0.00	0.00	3,887.38	0.00	3,887.38
Vacation	304.00	0.00	0.00	222.63	332.80	859.43
Total Gross Pay	6,080.00	11,746.76	4,320.00	4,110.01	6,656.00	32,912.77
Deductions from Gross Pay						
401k Emp.	0.00	-700.00	0.00	0.00	-460.00	-1,160.00
Total Deductions from Gross Pay	0.00	-700.00	0.00	0.00	-460.00	-1,160.00
Adjusted Gross Pay	6,080.00	11,046.76	4,320.00	4,110.01	6,196.00	31,752.77
Taxes Withheld						
Federal Withholding	-838.00	-2,508.00	-450.00	-306.51	-548.00	-4,650.51
Medicare Employee	-88.16	-170.33	-62.64	-59.60	-96.51	-477.24
CO - Withholding	-250.00	-452.00	-174.00	-74.00	-238.00	-1,188.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
PERAEE	-547.20	-1,057.20	-388.80	-369.90	-599.04	-2,962.14
Total Taxes Withheld	-1,723.36	-4,187.53	-1,075.44	-810.01	-1,481.55	-9,277.89
Net Pay	**4,356.64**	**6,859.23**	**3,244.56**	**3,300.00**	**4,714.45**	**22,474.88**
Employer Taxes and Contributions						
Medicare Company	88.16	170.33	62.64	59.60	96.51	477.24
CO - Unemployment Company	12.16	23.50	8.64	8.22	13.31	65.83
PERAER	900.44	1,739.70	639.80	608.70	985.76	4,874.40
Total Employer Taxes and Contributions	**1,000.76**	**1,933.53**	**711.08**	**676.52**	**1,095.58**	**5,417.47**